



CAREER OPPORTUNITY

UNITED STATES BANKRUPTCY COURT Central District of California

Los Angeles Division
255 E. Temple Street
Los Angeles, CA

Santa Ana Division
411 West Fourth Street
Santa Ana, CA

Riverside Division
3420 Twelfth Street
Riverside, CA

San Fernando Valley
21041 Burbank Boulevard
Woodland Hills, CA

Northern Division
1415 State Street
Santa Barbara, CA

POSITION	POSITION OVERVIEW
COURT STATISTICIAN	<p>The Court Statistician is responsible for developing and applying mathematical or statistical theory to collect, organize, and interpret data and reporting the results of statistical analyses in the form of graphs, charts, and tables. The Court Statistician analyzes workload, filing trends, and work measurement data to predict staffing requirements; prepares written reports outlining conclusions based on an analysis of the data collected, including limitations of existing data; creates research data sets of court-related data; defines, tracks, and models key variables and metrics; and provides recommendations to address inefficiencies and enhance performance. Responsibilities include: identifying relationships and trends in data, as well as any factors that could affect the results of research; preparing data for processing by organizing information, checking for inaccuracies, and adjusting and weighting data; evaluating the statistical methods and procedures used to obtain data to ensure validity, applicability, efficiency, and accuracy; processing data for statistical modeling and graphic analysis; designing, developing, implementing, and reviewing analytical approaches, statistical methods and procedures, algorithms, and predictive modeling techniques for reactive or proactive data analysis; and collecting, plotting, and analyzing data using commonly practiced statistical techniques, relying primarily on correlation and regression, but incorporating other appropriate techniques in response to the characteristics of data.</p>
LOCATION	
DISTRICT-WIDE	
SALARY	
CL 27/28 \$ 59,902 - \$ 103,076	
OPENING DATE	
MARCH 24, 2016	
CLOSING DATE	
APRIL 22, 2016	
ANNOUNCEMENT	
16-07	
QUALIFICATIONS	

To qualify for the position of Court Statistician at the CL 27, an applicant must possess two (2) years of specialized experience, including one (1) year equivalent to work at the CL 25 level, or a bachelor's degree; to qualify at the CL 28, an applicant must possess two (2) years for specialized experience, including one (1) year equivalent to work at the CL 27, or a master's degree. Specialized experience is progressively responsible experience that demonstrates knowledge of arithmetic, algebra, geometry, calculus, and statistics; the ability to evaluate data to determine trends; ability to use critical thinking, logic, deductive and inductive reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems; skill in interpreting results of statistical analyses and design methods; familiarity with tools for conducting studies and surveys; and the ability to use statistical software programs. The successful candidate will also have the ability to communicate effectively, both verbally and in writing; strong attention to detail when completing tasks; and the ability to handle and prioritize a large volume of work in a fast-paced environment. Proficiency in the use of appropriate technology, including analytical or scientific software and knowledge of Microsoft operating systems and office applications required.

EDUCATION

Completion of a Bachelor's Degree in statistics, management information systems, mathematics, business administration or closely related field is highly desirable. Education from an accredited college or university institution may be substituted for general experience on the basis of one academic year (30 semester or quarter hours) equals nine months of experience. High School Diploma, GED, or the equivalent is required.

PLEASE NOTE: Education transcripts must be submitted for verification prior to the start of employment.

BENEFITS

The United States Bankruptcy Court offers a generous benefits package to employees which may include:

- 10 Paid Holidays
- Paid Sick Leave
- 13 Days Paid Vacation (for the first three years)
- 20 Days Paid Vacation (after three years)
- 26 Days Paid Vacation (after fifteen years)
- Medical Coverage
- Life Insurance Options
- Eligible for Long Term Disability Plan Options
- Long Term Care Plan Options
- Flexible Spending Account Options
- Credit Union Participation

INFORMATION FOR APPLICANTS

Applications should be submitted to the Human Resources Department located at 255 East Temple Street, 10th Floor, Los Angeles, CA 90012. Applications may be obtained in the Human Resources Department at the address listed above, by calling the 24 hour job information line at (213) 894-3129, or by visiting our website at www.cacb.uscourts.gov. Applications and resumes may be faxed to (213) 894-7498.

The Court reserves the right to modify the conditions of this job announcement, withdraw the job announcement, or fill the position(s) sooner than the closing date, if a closing date is shown, any of which actions may occur without any prior written or other notice. Temporary positions may be converted to permanent without further competition. This job announcement may involve filling more than one position described herein. This position is subject to mandatory EFT participation for payment of net pay (i.e., Direct Deposit). Successful applicants selected for interview may be required to respond to a written questionnaire. The United States Bankruptcy Court is an at-will employer and requires employees to adhere to a Code of Ethics and Conduct which is available to applicants for review upon request. The final candidate will be subject to a records check with law enforcement agencies. Verification of employment eligibility according to the Immigration Control and Reform Act of 1986 will be required of all new employees of the Bankruptcy Court.

The United States Bankruptcy Court is an Equal Opportunity Employer. The Ninth Circuit EEO Plan is available for review upon request. We appreciate your interest in employment with the United States Bankruptcy Court.

JOB INFORMATION MAY BE OBTAINED BY CALLING (213) 894-3129